JOB HAZARD ANALYSIS / PRE-TASK PLAN

Break the task into steps, name the hazards, apply the controls - DailyBuild

TASK INFORMATION

Project		**Date**		**Prepared by**	
Task / activity		**Location**		**Crew size**	
Permits required		**Competent person**		**Weather / conditions**	

JOB STEPS, HAZARDS AND CONTROLS

#	Job step	Potential hazards	Controls (elimination to PPE)	Responsible
1				
2				
3				
4				
5				
6				
7				

HAZARD LIBRARY - CIRCLE EVERY HAZARD PRESENT

Falls from height	Slips, trips, falls	Struck-by objects	Caught-in / between
Electrical shock	Silica / dust	Noise	Heat / cold stress
Confined space	Excavation collapse	Chemical exposure	Fire / hot work
Lifting / ergonomics	Mobile equipment	Overhead power lines	Pinch points
Sharp edges	Working over water	Lone working	Public / traffic exposure

REQUIRED PPE - TICK ALL THAT APPLY

[ ] Hard hat	[ ] Safety glasses	[ ] Face shield	[ ] Hearing protection	[ ] Gloves (type):
[ ] Steel toe boots	[ ] Hi-vis vest	[ ] Fall harness	[ ] Respirator (type):	[ ] Cut resistant sleeves
[ ] Welding hood	[ ] Chemical apron	[ ] Life jacket	[ ] Knee pads	[ ] Other:

EMERGENCY INFORMATION

Muster point		**Nearest hospital**		**Emergency phone**	
First aid on site		**Rescue plan**		**Site address for 911**	

CREW ACKNOWLEDGEMENT - I UNDERSTAND THE HAZARDS AND CONTROLS

Print name	Signature	Print name	Signature

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