Subcontractor Daily Report

Daily record of subcontractor crews, hours and work completed

DAILYBUILD

PROJECT
Riverside Medical Center - Phase 2

SUBCONTRACTOR
Apex Mechanical

REPORT NO.
SC-0142

DATE
____ / ____ / 2026

SUPERINTENDENT
J. Alvarez

WEATHER
Clear, 64F

CREW ON SITE

Name	Trade / Role	Reg Hrs	OT Hrs	Area	Work performed
M. Ortega	Pipefitter	8	1	Level 3 East	Set hangers for chilled water main
D. Klein	Pipefitter	8	0	Level 3 East	Welded 4 in. joints, grid C-F
S. Boone	Apprentice	8	0	Level 3 East	Material handling, layout support

WORK COMPLETED, DELAYS AND NOTES

Item	Category	Location	Description	Impact / Hours lost
1	Work completed	Level 3 East	Chilled water main roughed in through grid F	
2	Delay	Level 2 Mech room	Waiting on owner-supplied pumps	3.0
3	Safety	Level 3 East	Toolbox talk: hot work and fire watch	

VERIFICATION

Role	Printed name	Signature	Date
Subcontractor foreman			
General contractor superintendent			
Owner representative (optional)			

Free template from DailyBuild - dailybuild.co. Use it, print it, share it. Doing this on a jobsite? DailyBuild does it on your phone.