DAILY SITE SAFETY INSPECTION CHECKLIST

Pass / Fail / N/A jobsite walk with safety score - DailyBuild

INSPECTION DETAILS

Project		**Date**		**Inspector**	
Area inspected		**Weather**		**Time**	

HOUSEKEEPING

Item	Pass	Fail	N/A	Notes
Walkways and stairs clear of debris				
Materials stacked and secured				
Waste removed daily, bins available				
Nails removed or bent over				
Adequate lighting in work areas				

PPE

Item	Pass	Fail	N/A	Notes
Hard hats worn in all active areas				
Eye protection for grinding, cutting, drilling				
Hi-vis vests worn				
Correct gloves for the task				
Hearing protection in high noise areas				

FALL PROTECTION

Item	Pass	Fail	N/A	Notes
Guardrails in place at all open edges				
Floor and roof openings covered and marked				
Harnesses inspected and worn correctly				
Anchor points rated and documented				
Leading edge work has a written plan				

LADDERS AND SCAFFOLD

Item	Pass	Fail	N/A	Notes
Ladders inspected and in good condition				
Ladders secured and extend 3 ft above landing				
Scaffold tagged by a competent person				
Scaffold fully planked with guardrails				
Safe access to all work levels				

EXCAVATION

Item	Pass	Fail	N/A	Notes
Competent person inspection completed today				
Sloping, benching or shoring in place				

Spoil pile set back 2 ft from the edge				
Safe access within 25 ft of workers				
Utilities located and marked				

ELECTRICAL

Item	Pass	Fail	N/A	Notes
GFCI protection on all temporary power				
Cords free of damage, no taped repairs				
Panels closed, labelled, access clear				
No daisy chained power strips				
Lockout / tagout applied where required				

EQUIPMENT AND VEHICLES

Item	Pass	Fail	N/A	Notes
Daily equipment inspections completed				
Operators trained and authorised				
Back-up alarms working				
Swing radius barricaded				
Fuel and fluids stored correctly				

FIRE AND EMERGENCY

Item	Pass	Fail	N/A	Notes
Extinguishers present, charged, inspected				
Hot work permits in place, fire watch assigned				
Exit routes clear and marked				
Emergency contacts and muster point posted				
First aid kit stocked and accessible				

SCORE AND SIGN-OFF

Items passed		**Items failed**		**Safety score %**	
Inspector sign		**Super sign**		**Date**	

Safety score = items passed divided by (items passed + items failed). Every Fail needs a corrective action with an owner and a due date before the end of shift.

CORRECTIVE ACTIONS

Failed item	Corrective action	Owner	Due date	Closed

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